## First Circular 2018-19

Date: 12 May,2018

Meeting of IQAC (Internal Quality Assurance Cell) is re schedule on 17 May, 2018

Date: 17 May 2018 Time: 3:30 p.m.

Venue: Principal Office, RKG Educational College, Lucknow

#### Agenda

@Reformation of IQAC, its Mission, Vision and Functioning.

Co-ordinator of IQAC

Regards for information of the following.

1. Dr.D.D.Shukla (Principal) & D. Shubla

Dr.Nishtha Shukla (HOD)

Mr.R.K.Shukla (Assistant Professor)

4. Dr Ram Babu (Assistant Professor)

Mrs Rashmi Tripathi (Assistant Professor)

Dr. Abha Sharma (Assistant Professor)

7. Ms.Neeraj (Assistant Professor) Novey

Mr.Manoj Kumar (Assistant Professor)

10. Mr. Rahul Verma (Member of Management Committee) 9. Ms. Mainka (Assistant Professor) Mainka

1

11. Mrs. Monica Seth (Non Teaching Staff) NW.

12. Ms Neha Samant (Student) Neha-

13. Ms. Baby Kumari (Alumni)

Sincerely

(Mr.R.K.Shukla) Co-ordinator of IQAC

# First Meeting 2018-19

Date..17 May,2018

### Agenda

# @Reformation of IQAC, its mission, vision and functioning.

## Minutes of meeting...

1- Members of IQAC decided they are as follows....

Sr.No.	Name of Members	Designation	
1	Dr. Nishtha Shukla (HOD)	In-charge	
2	Mr. Manoj Kumar (Assistant Professor)	Co -ordinator	
3	Dr Abha Sharma (Assistant Professor)	Member	
4	Mr. Rahul Verma ( Member of Management Committee)	Member	
5	Mrs. Monica Seth ( Non Teaching Staff)	Member JMV.	
6	Ms. Neha Samant (Student)	Member /	
7	Ms. Baby Kumari (Alumni)	Member	

# 2. Mission of IQAC

- To access, plan, implement and evaluate the progressive growth of the B.Ed. department
- To facilitate improved learning experiences to the teacher trainees.
- To suggest measure for enchaining the quality of education being imparted in the institution.
- To promote greater participation in curricular and co-curricular activities aimed at development of wholesome personality of the students and inculcation of the core values of the institution.
- To introduce greater accountability towards all the concerned stakeholders.

Vision of IQAC:-

The IQAC is established in B.Ed. department, RKG Educational College as a measure for ensuring quality sustenance and enhancement and channelizing the growth of the department in a constructive and progressive manner.

1. Dr.D.D.Shukla (Principal) & A. M.

2.Dr.Nishtha Shukla (HOD)

3.Mr.R.K.Shukla (Assistant Professor)

4.Dr Ram Babu (Assistant Professor)

5.Mrs Rashmi Tripathi (Assistant Professor)

6.Dr. Abha Sharma (Assistant Professor)

7.Ms.Neeraj (Assistant Professor)

8.Mr.Manoj Kumar (Assistant Professor)

9.Ms..Mainka (Assistant Professor) Mainta 10.Mr. Rahul Verma (Member of Management Committee)

11.Mrs. Monica Seth (Non Teaching Staff)

12.Ms Neha Samant (Student) Nuha-

13. Ms. Baby Kumari (Alumni)

Sincerely

(Mr:R:K.Shukla) Co-ordinator of IQAC

# **Second Circular**

2018-19

Date: 06 June, 2018

Meeting of IQAC is scheduled on 13 June, 2018.

Date: 13 June 2018

Time:3:30pm Venue: HOD Office

RKG Educational College Lucknow

**AGENDA** 

@ Preparation before starting new session of Semester 1st & Semester 3rd.

Sincerely

( Mr. Manoj Kumar) Co -ordinator of IQAC

## Regards for information of IQAC members...

Sr.No.	Name of Members	Designation	Signature
1	Dr. Nishtha Shukla (HOD)	In-charge	Agh
2	Mr. Manoj Kumar (Assistant Professor)	Co -ordinator	Manojbro
3	Dr Abha Sharma (Assistant Professor)	Member	the
4	Mr. Rahul Verma ( Member of Management Committee)	Member	Sel
5	Mrs. Monica Seth ( Non Teaching Staff)	Member	Jey.
6	Ms. Neha Samant (Student)	Member	Neha
7	Ms. Baby Kumari (Alumni)	Member	Bh

Sincerely

( Mr. Manoj Kumar)

# **Second Meeting**

2018-19

Date: 13 June 2018

#### AGENDA..

@ Preparation before starting new session of Semester 1st & Semester 3rd.

### Minutes of meeting...

- 1. Fix the cleaning system in college
- 2. Testing clean drinking water
- 3. Prepare Academic Calendar
- 4. Prepare Time Table
- 5. Prepare farewell programm for semester 4rth
- 6. Prepare Orientation Programme for semester 1st.
- 7. Assigning responsibility for editing text accompanying action.
- Making the presentations of the course more interesting.
- 9. Complete the syllabus within the stipulated time.
- 10. Speedy handling of the complainant.
- 11. Maintain the Library.

## Members of IQAC

Sr.No.	Name of Members	Designation	Signature
1	Dr. Nishtha Shukla (HOD)	In-charge	Ath
2	Mr. Manoj Kumar (Assistant Professor)	Co -ordinator	Marrojtera
3	Dr Abha Sharma (Assistant Professor)	Member	Jul
4	Mr. Rahul Verma ( Member of Management Committee)	Member	Lal
5	Mrs. Monica Seth ( Non Teaching Staff)	Member	Jar.
6	Ms. Neha Samant (Student)	Member	Mine
7	Ms. Baby Kumari (Alumni)	Member	Bh_

Sincerely

# Third Circular 2018-19

Date: 01Nov, 2018

Meeting of IQAC is scheduled on 07Nov, 2018.

Date: 07 Nov. 2018

Time: 3:30pm

Venue: HOD Office, RKG Educational College Lucknow

### **AGENDA**

@ Review and check completed tasks during session.

Sincerely

( Mr. Manoj Kumar) Co -ordinator of IQAC

Regards for information of IQAC members...

Sr.No.	Name of Members	Designation	Signature
1	Dr. Nishtha Shukla (HOD)	In-charge	Alla
2	Mr. Manoj Kumar (Assistant Professor)	Co -ordinator	plante
3	Dr Abha Sharma (Assistant Professor)	Member	St
4	Mr. Rahul Verma ( Member of Management Committee)	Member	Sel
5	Mrs. Monica Seth ( Non Teaching Staff)	Member	My.
6	Ms. Neha Samant (Student)	Member	Nuha
7	Ms. Baby Kumari (Alumni)	Member	12k -

Sincerely

# Third Meeting 2018-19

Date 07Nov, 2018

## <u>AGENDA</u>

@ Review and check completed tasks during session.

## Minutes of meeting:-

 All the academic and co curricular activities were conducted successfully by Pupil Teachers and Teacher Educators.

## Members of IQAC

Sr.No.	Name of Members	Designation	Signature
1	Dr. Nishtha Shukla (HOD)	In-charge	ASh
2	Mr. Manoj Kumar (Assistant Professor)	Co -ordinator	Marroj tro
3	Dr Abha Sharma (Assistant Professor)	Member	M.
4	Mr. Rahul Verma ( Member of Management Committee)	Member	del
5	Mrs. Monica Seth ( Non Teaching Staff)	Member	Jay.
6	Ms. Neha Samant (Student)	Member	Nehoc
7	Ms. Baby Kumari (Alumni)	Member	Bh_

Sincerely

# Forth Circular

2018-19

Date: 08January, 2019

Meeting of IQAC is scheduled on 11 January,2019.

Date: 11January, 2019

Time: 3:30pm

Venue: HOD Office, RKG Educational College Lucknow

## **AGENDA**

@ Review and check of merits and demerits of tasks after end of session.

Sincerely

( Mr. Manoj Kumar) Co -ordinator of IQAC

Regards for information of IQAC members...

Sr.No.	Name of Members	Designation	Signature
1	Dr. Nishtha Shukla (HOD)	In-charge	Blu
2	Mr. Manoj Kumar (Assistant Professor)	Co -ordinator	plamoito
3	Dr Abha Sharma (Assistant Professor)	Member	All
4	Mr. Rahul Verma ( Member of Management Committee)	Member	Sol
5	Mrs. Monica Seth ( Non Teaching Staff)	Member	M.
6	Ms. Neha Samant (Student)	Member	Niha
7	Ms. Baby Kumari (Alumni)	Member	Ble_

Sincerely

# Forth Meeting

2018-19

Date:11 January, 2019

## **AGENDA**

@ Review and check of merits and demerits of tasks after end of session.

# Minutes of meeting:-

- Teachers should compulsory make use to PPTs in class.
- Workshop to be organised for pupil teachers in the coming session.

Members of IQAC

Sr.No.	Name of Members	Designation	Signature
1	Dr. Nishtha Shukla (HOD)	In-charge	ash
2	Mr. Manoj Kumar (Assistant Professor)	Co -ordinator	Manojtro
3	Dr Abha Sharma (Assistant Professor)	Member	ph
4	Mr. Rahul Verma ( Member of Management Committee)	Member	Let
5	Mrs. Monica Seth ( Non Teaching Staff)	Member	Jak.
6	Ms. Neha Samant (Student)	Member	Nuha
7	Ms. Baby Kumari (Alumni)	Member	Bu

Sincerely

# Fifth Circular 2018-19

Date 04May,2019

Meeting of IQAC is scheduled on 10May,2019.

Date: 10May 2019

Time:3:30pm Venue: HOD Office RKG Educational College Lucknow

## **AGENDA**

@ Review and Feedback .

Sincerely

( Mr. Manoj Kumar) Co -ordinator of IQAC

Regards for information of IQAC members...

	Regards for information	on of IQAO memor	Signature
	Name of Members	Designation	0
Sr.No.		In-charge	ASK
1	Dr. Nishtha Shukla (HOD)	Co -ordinator	Marroj tra
2	Mr. Manoj Kumar (Assistant Professor)		del
3	Dr Abha Sharma (Assistant Professor)	Member	10
4	Mr. Rahul Verma ( Member of Management Committee)	Member	de
	Mrs. Monica Seth (Non Teaching Staff)	Member	Sty.
5		Member	stiha
- 6	Ms. Neha Samant (Student)	-	Blace
7	Ms. Baby Kumari (Alumni)	Member	
			Sincerely

Sincerely

# Fifth Meeting 2018-19

Date: 10 May, 2019

### **AGENDA**

@ Review and Feedback .

### Minutes of meeting

- Feedback by the students was satisfactory about college and faculty members.
  Satisfactory completion of all works according academic calendar.

# Members of IQAC

Sr.No.	Name of Members	Designation	Signature
1	Dr. Nishtha Shukla (HOD)	In-charge	All
2	Mr. Manoj Kumar (Assistant Professor)	Co -ordinator	1 James of
3	Dr Abha Sharma (Assistant Professor)	Member	Al
4	Mr. Rahul Verma ( Member of Management Committee)	Member	Sal
5	Mrs. Monica Seth (Non Teaching Staff)	Member	JW.
6	Ms. Neha Samant (Student)	Member	Meha
7	Ms. Baby Kumari (Alumni)	Member	Bh_

Sincerely